

DDR-888-61

**MEMORANDUM FOR THE RECORD**

**SUBJECT :     Procurement of Picture Frames**

1. Invoice number 2763-L, attached, represents expenditures by this Office for three picture frames presently being used in the Deputy Director (Research)'s office. The pictures were donated to this Agency by an external source and are valued at a price that warranted framing. This transaction was discussed with a member of the Audit Staff who recommended that a memorandum accompany the final accounting for the frames so that the transaction would not be suspended by the Finance Division.

2. The estimated value of the three pictures exceeds the \$50.00 criteria established for nonexpendable property. In view of this, it is requested that the Office of Logistics take whatever action is necessary to incorporate the three pictures on the accountable records of the Building Supply Office.

25X1A, copy 5/11/63

  
**Executive Assistant  
Deputy Director (Research)**

**Attachment: As Stated**

**DD/R/OEL/OPD,  :5614:dnm (13 Jun 63)**

25X1A

**Distribution:**

O & 1 - Addressee (O. Comptroller)

1 - FSB Chrono

1 - Proj

2 - DD/R Reg. Subj. Chrono

1 - EA/DD/R

1 - FSB Monthly Imprest Fund

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# MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

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